

HALTOM CITY RIFLE PISTOL CLUB, INC BYLAWS
As Adopted On 10th November 10, 1982.

ARTICLE 1
OFFICES

1.1 Principal Office: The principal office of the corporation in the State of Texas shall be located in the City of Haltom City, County of Tarrant. The Corporation may have such other offices, either within or without the State of Texas, as the Board of Directors or the Board, may determine or as the affairs of the corporation may require from time to time.

1.2 Registered Office and Registered Agent: The corporation shall have and continuously maintain in the State of Texas a registered office, and a registered agent whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act. The registered office may be, but need not be, identical with the principal office of the corporation in the State of Texas, and the address of the registered office may be changed from time to time by the Board.

ARTICLE 2
MEMBERS

2.1 Classes of Members: The corporation shall have three (3) classes of members. The designation of such classes and the qualifications and rights of the members of such classes shall be as follows:

- a. Annual: Annual membership is a dues-paying member whose membership is renewable for the period of one year that also includes all voting rights, privileges and duties of membership.
- b. Associate: Associate membership is granted to one member of the household of an annual member who is over the age of 18, including those attending college to age 24, and has successfully completed a background check and orientation class. Associate members may bring immediate household members to the range to shoot, but have no outside guest privileges.
- c. Lifetime: Lifetime membership is granted according to policies established by the Board. Eligibility for Lifetime membership is as follow:
 - i. Nominee must have been an annual member for a minimum of ten (10) consecutive years, during which
 - ii. The nominee must have demonstrated good character and leadership qualities;
 - iii. The nominee must have taken active part in corporation activities (general meetings, work parties, shooting matches, public sight-in days, junior rifle program, or be a Range Officer); and
 - iv. The nominee must have served on the Board for at least two (2) terms.

A member, other than the nominee, must petition the Board on his or her behalf by submitting a biography that describes the nominee's qualifications. Upon receiving the petition, the President will appoint a vetting committee to review and make a

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recommendation regarding the petition. The Board may take up to two (2) months to act on the petition.

2.2 Election and Eligibility to Membership: Members shall be elected by the Board. An affirmative vote of two-thirds of the Board shall be required for election. Any citizen of the United States or of a friendly foreign nation who is 18 years of age or older and subscribes to the purposes of this corporation and holds membership in the National Rifle Association of America shall be eligible to be a member of this corporation. No person, citizen of a foreign country, or a member of any organization or group having as a purpose, or one of their purposes, the overthrow by force and violence subdivisions, or any encouragement of civil disobedience shall be eligible for membership. The requirement to become an annual member is by completing all three (3) steps outlined below:

- a. Attend a regular scheduled monthly meeting to pay for an authorization to a background check and complete a membership application form;
- b. Attend an orientation class within 3 months of the initial application;
- c. Attend a regular scheduled monthly meeting within 4 months after the orientation class to pay the initiation fee and pro-rated corporation dues.

The requirement for an associate member is by completing the first two (2) steps outlined above.

2.3 Voting Rights: Each annual member shall be entitled to one vote on each matter submitted to a vote of the membership.

2.4 Termination of Membership: The Board, by affirmative vote of two-thirds of all its members, may suspend or expel a member for cause or may, by a majority vote of those present at any regularly constituted meeting of the Board, terminate the membership of any member who becomes ineligible for membership, or suspend or expel any member who shall be in default in the payment of dues for the period fixed in Article 12 of these Bylaws. Suspended or expelled members will not be entitled to any refund of dues. Sufficient cause for suspension or expulsion of a member shall include, but not be limited to, conduct which is contrary to, or in violation of, the corporation Bylaws, Rules, or Regulations for the use of corporation facilities; conduct threatening the safety of the membership or damage to the corporation facilities; or for having obtained membership in the corporation by false or misleading statements.

Upon the adoption of any resolution by the Board to suspend or expel a member for cause, the charged member shall be notified of the resolution by the Secretary by certified mail, return receipt requested, or by hand delivery. The notification shall include a copy of the resolution of the charges and the Bylaws, and shall inform the member of his or her right to a hearing.

If no request in writing for a hearing is received within a 15-day period from the date of notification of the resolution, the suspension or expulsion provided by the resolution shall become effective.

At the hearing, the charged member, the corporation, and the charging member may be represented by counsel. Testimony shall be under oath properly administered by a notary public

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or a public official. All witnesses must testify in person and be subjected to cross-examination. The Board shall be exclusive finder of fact. At the conclusion of the hearing, the Board, in executive session, shall consider the charges and may:

- a. Dismiss the charges by a majority vote, or
- b. By a two-thirds vote:
 - (1) sustain the charges, and order the suspension or expulsion previously resolved to be in effect; or
 - (2) order a suspension for a definite period in lieu of the resolved suspension; or
 - (3) censure the member without suspension or expulsion.

2.5 Resignation: Any member may resign by filing a written resignation with the Secretary, but such resignation shall not relieve the member so resigning of the obligation to pay any dues, assessments, or other charges theretofore accrued and unpaid. All keys, including the electronic gate key shall be returned.

2.6 Reinstatement: Upon written request signed by a former member and filed with the Secretary, the Board may, by the affirmative vote of two-thirds of the members of the Board, reinstate such former member to membership on such terms as the Board may deem appropriate.

2.7 Transfer of Membership: Membership in this corporation is not transferable or assignable.

ARTICLE 3
MEETINGS OF MEMBERS

3.1 Regularly Scheduled Meetings: Monthly meetings of the membership shall be held on the first Wednesday night of each month at 7:30 P.M. to receive reports from the Board and to discuss other items of interest to the membership. An annual meeting of the membership shall be held on the first Sunday of the month of May in lieu of the monthly meeting for the purpose of electing Directors and Officers and for the transaction of other business as may come before the meeting. If the election of Directors and Officers shall not be held on the day designated herein for any annual meeting, or at any adjournment thereof, the Board shall cause the election to be held at a special meeting of the membership as soon thereafter as possible.

3.2 Place of Meeting: The Board may designate any place, either within or without the State of Texas, as the place of meeting for any annual meeting or for any special meeting called by the Board. If no designation is made or if a special meeting were otherwise called, the place of meeting shall be in the clubhouse at Haltom City Rifle and Pistol Club, 2100 Minnis Drive, Haltom City, Texas.

3.4 Notice of Meetings: Written or printed notice of regularly scheduled meetings is not required; but notice of the time and place of special meetings shall be published in the official Club bulletin.

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3.5 Quorum: The members holding three (3%) percent of the votes which may be cast at any meeting shall constitute a quorum at such meeting. If a quorum is not present at any meeting of membership, a majority of the members present may adjourn the meeting without further notice.

ARTICLE 4
ELECTION

4.1 Qualifications: Directors and Officers shall be elected from the general membership. At the time of the election, each candidate shall be

- a. Members of the corporation in good standing for at least two (2) consecutive years
- b. Recommended by six (6) members in good standing;
- c. Have participated and shown leadership in corporation activities;
- d. Have the time and be willing to fulfil the position for which he or she is applying;
- e. For Officers: he or she must have served on the Board for at least one (1) term. This additional qualification may be waived by a majority vote of the Board; and
- f. Submit a signed Agreement to serve document.

4.2 Procedures: Elections shall be conducted in general conformance with the following process:

- a. The Nominating Committee shall be formed in January at the monthly Board meeting, whose duties is defined in Article 7, section 7.2.c of the Bylaws.
- b. The Nominating Committee shall be charged with prospecting for candidates;
- c. Nominated candidates are to be elected in May at the Annual Meeting;
- d. The Nominating Committee shall submit the list of candidates and their agreement to serve to the Election Committee at the close of nominations during the April monthly meeting when it becomes the Election Committee.
- e. The Election Committee shall carry out the duties as outlined in Article 7, section 7.2.d of the Bylaws. It is charged with
 - (1) Conducting the election activities of collecting candidate's biography. If there is campaign material to be mailed to Club members, mailing labels shall be obtained from the Secretary at the expense of the candidate. All campaign material is the responsibility of the candidate wanting to send such material. Candidates shall use their return address on all mailings.
 - (2) Ballot layout preparation, printing, and ballot instruction.
- f. In the event that no more than one candidate has been nominated for each available position on the Board, the Election Committee shall validate the election of the candidates for each of their respective positions on the Board and the election is concluded. Ballot collection and counting shall not be performed. The Election Committee shall report the results of the election at the general meeting and shall post the results of the election.
- g. Otherwise, the nominated candidates are to be voted on in-person by members in good standing, during the annual meeting in May.
 - (1) Members in good standing will cast their vote in-person by delivering their ballot to a member of the Election Committee.

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- (2) The collection and delivery of ballots to the Teller Committee at the time of the election is the responsibility of the Election Committee.
 - (3) The Election Committee shall accept ballots until the termination deadline stated in the election announcement.
 - (4) The Election Committee shall transition to the Teller Committee for the ballot count.
 - (5) The Teller Committee shall carry out the duties as outlined in Article 7, section 7.2.d of the Bylaws. The presiding President may appoint members to assist the Teller Committee.
 - (6) After the count of the ballots, the results shall be reported at the general meeting and the results of the count shall be posted.
 - (7) Election results are unofficial until the Election Committee verifies and declares the validity of the election.
 - (8) For routine and contested elections, the Teller Committee shall hold all ballot information for a period of ninety (90) calendar days. After the holding period, the Teller Committee shall cause the ballot information to be destroyed.
- h. In the event of a tie vote for any position of the Board, two (2) of three (3) of the procedures below shall be followed:
- (1) There will be an automatic recount of the votes for the candidates involved in the tie.
 - (2) One of the candidates may surrender to the opposing candidate.
 - (3) A run-off election is conducted;
 - (i) The run-off election procedures shall be in accordance with Article 4.2.g.
 - (ii) The presiding Election Committee chairperson shall conduct the run-off election.
- i. Contesting the ballot count or any portion of the election must be made to the presiding Election Committee Chairperson in accordance with the following:
- (1) Only candidates and their representatives may protest the results and verbally request a recount to the presiding Election Committee Chairperson at the time of Teller count.
 - (2) Candidates, their representative, and any member in good standing may contest the election. In the event of a challenge after the ballot count, the following procedures, as a minimum, shall be followed.
 - (i) The individual(s) or member(s) contesting the election must make their protest in writing to the presiding Election Committee Chairperson within thirty (30) days from the close of the ballot count.
 - (ii) Each claim must be submitted separately with the claimant's full name and contact information.
 - (iii) Regardless of the claim, all parties involved in the election shall be notified and kept apprised of the situation.

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- (iv) The presiding Election Committee Chairperson shall investigate each appropriately submitted claim.
 - (v) Judgment of election results by the Election Committee is final.
- j. Elections protest, if any, shall be concluded prior to the qualification of Director or Officer positions. The Election Committee shall develop and take corrective action(s) as necessary to remedy irregularities arising during the election;
- (1) Notify all parties involved in the election of time and place the Election Committee will meet to determine and resolve the protest made against the election;
 - (2) The Election Committee shall document its actions and submit the record to the Board.
 - (3) At the conclusion of each protest claim, the Election Committee shall prepare a report to the Board. At a minimum, the Committee report shall:
 - (i) Outline and document each claim received;
 - (ii) Outline and document the resolution of each claim;
 - (iii) Present recommendations to modify the election process in order prevent a recurrence of similar incidents;
 - (iv) Publish/post on the bulletin board and enter into the minutes items (1) through (3) above.

ARTICLE 5
BOARD OF DIRECTORS

5.1 General Powers and Qualifications: The affairs of the corporation shall be managed by its Board of Directors. Directors shall be residents of Texas and annual members of the corporation.

5.2 Duties and Responsibilities: The duties and responsibilities of Board members are:

- a. Take care of the corporation by ensuring prudent use of all assets, including facility, people, and good will; and provide oversight for all activities that advance the corporation's effectiveness and sustainability. (legal "Duty of due care")
- b. Make decisions in the best interest of the corporation; not in his or her self-interest. (legal "Duty of loyalty")
- c. Ensure that the corporation obeys applicable laws and acts in accordance with ethical practices; that the corporation adheres to its stated corporate purposes, and that its activities advance its mission. (legal "Duty of obedience")

5.3 Number and Term: There are six (6) Directors and six (6) Officers to the board. All board members shall be elected at the regular annual meeting of the membership in accordance with

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the procedures described in Article 4 and shall hold office for a term of two (2) years or until their successors shall have been elected and qualified. The six Directors holding office for two-year terms shall have staggered terms such that three of the six Directors are elected at each annual election.

5.4 Regular Meetings: A regular monthly meeting of the Board shall be held without other notice than these Bylaws on the second Wednesday night of each month. The Board may provide by resolution the time and place, either within or without the State of Texas, for the holding of additional regular meetings of the Board without other notice than such resolution.

5.5 Special Meetings: Special meetings of the Board may be called by or at the request of the President or any two Directors. The person or persons authorized to call special meetings of the Board may fix any place, within Tarrant County, State of Texas, as the place for holding any special meetings of the Board called by them.

5.6 Notice: Notice of any special meeting of the Board shall be given at least two days previously there to by written notice delivered personally or sent by postal or electronic mail, telegram, or other electronic means of communication to each Director at his or her address as shown by the records of the corporation. If mailed, such notice shall be deemed to be delivered when deposited in the United States mail so addressed with postage thereon prepaid. Any Director may waive notice of any meeting. The attendance of a Director at any meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board need be specified in the notice or waiver of notice of such meeting, unless specifically required by law or by these Bylaws.

5.7 Quorum: A majority of the Board shall constitute a quorum for the transaction of business at any meeting of the Board; but if less than a majority of the Directors are present at said meeting, a majority of the Directors present may adjourn the meeting from time to time without further notice.

5.8 Manner of Acting: The act of a majority of the Board present at a meeting at which a quorum is present shall be the act of the Board, unless the act of a greater number is required by law or by these Bylaws.

5.9 Vacancies: Any vacancy occurring in the Board to be filled by reason of an increase in the number of Directors shall be filled by members of the Board. A Director elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office. Any Director absent for (3) three consecutive regular monthly meetings of the Board shall be deemed to have voluntarily vacated the remainder of his or her term as Director. At a minimum, the Board shall acknowledge vacating of the position by entry into the meeting minutes. Any Director not attending more than one-half of a regular monthly meeting shall be considered to have been absent. The Board may waive the absence if requested to do so by the individual. Request(s) for waivers may be written or verbal, but must be approved by a majority of the Board. Waivers may be requested prior to or within 30 days after the absence.

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5.10 Compensation: Directors as such shall not receive any stated salaries for their services. By resolution of the Board a fixed sum and expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of the Board; but nothing herein contained shall be construed to preclude any Director from serving the corporation in any other capacity and receiving compensation therefore.

5.11 Informal Action by Directors: Any action required by law to be taken at a meeting of Directors, or any action, which may be taken at a meeting of Directors, may be taken without a meeting if a consent in writing setting forth the action so taken shall be signed by all of the Directors.

ARTICLE 6
OFFICERS

6.1 Officers: Officers of the corporation shall be a President, a Vice-President, a Secretary, a Treasurer (Secretary and Treasurer may be combined as determined by the Board), an Executive Officer, and a Chief Small Arms Instructor.

6.2 Election and Term of Office: Officers of the corporation shall be elected in accordance with Article 4.2 by the members at the annual May general meeting. Each officer shall hold office until his successor shall have been duly elected and shall have qualified. The Officers shall be elected on a staggering two-year term basis, with the election of Vice-President, Treasurer and Chief Small Arms Instructor positions to be conducted on odd numbered years and the election of President, Secretary and Executive Officer positions conducted on even numbered years. The six Officers shall be ex-officio members of the Board with full voting rights, and shall hold office for a term of two (2) years until their successors shall have been elected and qualified.

6.3 Removal: Any officer may be removed by a two-thirds vote of the Board whenever in its judgment the best interests of the corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the office so removed.

6.4 Vacancies: A vacancy in any office, except the office of President, because of death, resignation, disqualification or otherwise, may be filled by member of the Board for the unexpired portion of the term. A vacancy in the office of President may be filled only by the Vice-President.

6.5 President: The President shall be the principal executive officer of the corporation and shall in general supervise and control all of the business and affairs of the corporation. He shall preside at all meetings of the membership and of the Board. He may sign, with the Secretary or any other proper officer of the corporation authorized by the Board, any deeds, mortgages, bonds, contracts, or other instruments which the Board have authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board or by these Bylaws or by statute to some other officer or agent of the corporation. The President shall be responsible for the printing and mailing of the official monthly bulletin; appoint the

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chairperson and members of Teller committee; appoint chairpersons, with consent of the Board, of all standing committees except the Nominating committee; be a voting ex-officio member of all committees except the Nominating committee; and in general perform all duties incident to the office of President and such other duties as may be prescribed by the Board from time to time.

6.6 Vice-President: In the absence of the President or in the event of his inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting shall have all the powers of and be subjected to all the restrictions upon the President. The Vice-President shall be responsible for the program at the regular monthly meeting, and perform such other duties as from time to time may be assigned to him by the President or the Board.

6.7 Treasurer: If required by the Board, the Treasurer shall give a bond for the faithful discharge of his duties in such sum and with such surety or sureties as the Board shall determine. He shall have charge and custody of and be responsible for all funds and securities of the corporation; receive and give receipts for moneys due and payable to the corporation from any source whatsoever, and deposit all such moneys in the name of the corporation in such banks, trust companies, or other depositories as shall be selected in accordance with the provisions of Article 8 of these Bylaws; assist the audit committee for annual examination of the books of account and prepare a statement of financial condition at the close of each fiscal year, whenever there is a change of Treasurer, and as may be required by the Board; make available to any member the financial statement, together with the audit committee's report upon written request; and in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him by the President or by the Board. In the absence of a quorum at the regular monthly Board meeting, the Treasurer shall have the authority to make payments to satisfy current accounts payable obligations for regular monthly expenses and other debt obligations that have been pre-approved for expenditure by the Board at any prior Board meeting.

6.8 Secretary: The Secretary shall keep the minutes of the meetings of the members and of the Board in one or more books provided for that purpose; give all notices in accordance with the provisions of these Bylaws or as required by law; be custodian of the corporate records; prepare all official correspondence pertaining to the reports required by the National Rifle Association; keep a register of the post-office address of each member which shall be furnished to the Secretary by each member; and, in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him by the President or by the Board.

6.9 Executive Officer: The Executive Officer shall serve as the executive range officer and shall have such other duties as from time to time may be assigned to him by the President or by the Board.

6.10 Chief Small Arms Instructor: The Chief Small Arms Instructor shall have custody of the Director of Civilian Marksmanship rifles; ammunition, and supplies; prepare and forward reports to the Director of Civilian Marksmanship; and have charge of all small arms instruction with the authority to appoint assistants.

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ARTICLE 7
COMMITTEES

7.1 Committees of Directors: The Board, by resolution adopted by a majority of Directors in office, may designate and appoint one or more committees. Each committee shall consist of two or more Directors and, to the extent provided in said resolution, shall have and exercise the authority of the Board in the management of the corporation. However, no such committee shall have the authority of the Board to:

- a. amend, alter, or repeal the Bylaws;
- b. elect, appoint, or remove any member of any such committee or any Director or Officer of the corporation;
- c. amend the articles of incorporation;
- d. adopt a plan of merger or adopt a plan of consolidation with another corporation;
- e. authorize the sale, lease, exchange or mortgage of all or substantially all of the property and assets of the corporation;
- f. authorize the voluntary dissolution of the corporation or revoke proceedings therefore;
- g. adopt a plan for the distribution of the assets of the corporation;
- h. amend, alter, or repeal any resolution of the Board which by its terms provides that it shall not be amended, altered, or repealed by such committee. The designation and appointment of any such committee and the delegation thereto of authority shall not operate to relieve the Board, or any individual Director, of any responsibility imposed on it or him by law.

7.2 Standing Committees: Standing Committees not having and exercising the authority of the Board in the management of the corporation are herein permanently designated and established. Each standing committee shall submit an oral or written report to the President and the Board. Additionally, any committee may on its own initiative, make reports and recommendations to the Board. The standing committees are:

- a. Orientation Committee –New member range orientations shall be conducted at the discretion of the orientation committee. The purpose of the orientation shall be to familiarize prospective applicants with the corporation’s facilities, operating procedures, and range rules. Orientations shall be conducted by the Chief Small Arms Instructor, or his or her designee. The Orientation Committee shall verify that each prospective applicant has completed a background investigation and attended a range orientation prior to presenting him or her to the Board, and then members present at the first (or next) members meeting following orientation for membership.
- b. Audit Committee -The audit committee shall be responsible for auditing the books and financial records.
- c. Nominating Committee -A nominating committee shall consist of the following, members of the Board not running for election, and/or no more than three (3) members

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from the general membership chosen by the Board not running for election and be charged with the following duties:

- (1) Elect its chairperson;
 - (2) Nominate at least one candidate for each Officer and Director whose term is expiring in May of that year and for all vacated positions;
 - (3) Verify the qualifications of each of the nominees and submit a report to the Board;
- d. Election Committee -The Election Committee shall consist of Officers and Directors whose positions are not expiring and shall be charged with the following duties:
- (1) Collect the candidates' biographies for posting in the newsletter. If there is campaign material to be circulated to members. Mailing labels shall be obtained from the Secretary at the expense of the candidate. All campaign material is the responsibility of the candidate wanting to send such material. Candidates shall use their return address on all mailings.
 - (2) Prepare ballot layout and instruction for the election. The incumbents shall be listed first and other candidates listed randomly thereafter;
 - (3) Obtain a list from the Secretary of all members in good standing at the close of nominations. The list shall be used to establish the total of eligible voting members.
 - (4) Implement a control system such that each eligible voting member has one (1) opportunity to obtain access to a ballot.
 - (5) Deliver the completed ballot information and verification system documentation to the Teller Committee.
 - (6) Validate the election results and conduct investigation to appropriately submitted claims in case of contest(s) to the election.
 - (7) Prospecting for candidates for nomination to the Board;
 - (8) Publish its report in the Club bulletin no later than the regular monthly meeting of the general membership in April;
 - (9) Secure the written consent of each nominee of their willingness to serve.
- e. Teller Committee –The Teller committee members shall be the same persons of the Election Committee unless the residing President appoints members at large to assist in the ballot count. Duties of the Teller Committee shall include, but not be limited to, the following:
- (1) Collect the ballots from the Election Committee.
 - (2) Validate the number of returned ballots against the control system and tabulate the eligible ballots.
 - (3) Prepare a Teller Report of the election results for dissemination at the club meeting and post the results on the club bulletin board:
 - (a) The results shall be listed by candidates with the number of votes each candidate received.

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- (b) The number of total ballots issued, received, and/or disallowed shall also be part of the election results.

ARTICLE 8
CONTRACTS, CHECKS, DEPOSITS, AND FUNDS

8.1 Contracts: The Board may authorize any officer or officers, agent or agents of the corporation, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation. Such authority may be general or confined to specific instances.

8.2 Checks and Drafts: All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of the corporation shall be signed by such officer or officers, agent or agents of the corporation and in such manner as shall from time to time determined by resolution of the Board. In the absence of such determination by the Board, such instruments shall be signed by the Treasurer or an assistant Treasurer and countersigned by the President or Vice President of the corporation.

8.3 Deposits: All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board may select.

8.4 Gifts: The Board may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the corporation.

ARTICLE 9
CERTIFICATE OF MEMBERSHIP

9.1 Certificates of Membership: The Board may provide for the issuance of certificates evidencing membership in the corporation, which shall be in such form as may be determined by the Board. Such certificates shall be signed by the President or Vice President and by the Secretary or an assistant Secretary. The name and address of each member and the date of issuance of the certificate shall be entered on the records of the corporation. If any certificate shall become lost, mutilated, or destroyed, a new certificate may be issued therefore on such terms and conditions as the Board may determine.

9.2 Issuance of Certificates: When a member has been elected to membership and has paid any initiation fee and dues that may then be required, a certificate of membership shall be issued in his or her name and delivered by the Secretary. A certificate of associate membership shall also be issued in his or her name and delivered by the Secretary after the associate member has satisfactorily completed the requirements set forth in Article 2, sections 2.1.b and 2.2 of the Bylaws.

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9.3 Issuance of an Electronic Gate Key: Each annual member will also be issued an electronic gate key to enter or leave the range. Only 1 electronic key shall be issued to each annual member, which can be used by the respective associate member. The key shall be returned to the Secretary when the annual member resigns.

ARTICLE 10
BOOKS AND RECORDS

10.1 Location and Availability: The corporation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of its members, Board of Directors, and committees having any of the authority of the Board, and shall keep at the registered or principal office a record giving the names and addresses of the members entitled to vote. All books and records of the corporation may be inspected by any member or his agent or attorney for any proper purpose at any reasonable time.

10.2 Confidentiality of Records: The confidentiality of the books, records and membership list shall be guarded and protected from improper use or publication. The use of the membership list or parts thereof shall be used for proper corporation purposes as shall be determined by the Board. In order to protect and safeguard the privacy of our corporation membership information, access, use, reproduction and distribution of the corporation membership information is restricted and entrusted to the Secretary and President only.

ARTICLE 11
FISCAL YEAR

The fiscal year of the corporation shall begin on the first day of June and end on the last day of May in each year.

ARTICLE 12
DUES

11.1 Club Dues: The Board may determine from time to time the amount of initiation fee, if any, and the annual dues payable to the corporation by members of each class.

11.2 Payment of Dues: Dues shall be payable in advance on the first day of each fiscal year. Any individual who has not paid the renewal dues for the corporation's current year shall not be eligible to vote or to enjoy any other privileges or benefits offered by the corporation.

11.3 Default and Termination of Membership: When an annual member shall be in default in the payment of dues, his or her membership may thereupon be terminated by the Board in the manner provided in Article 2, section 2.4 of these Bylaws.

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ARTICLE 12
PURPOSE

The purposes of the corporation shall be to encourage organized rifle and pistol shooting among citizens of the United States primarily, or friendly foreign nations, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship; to maintain a 100% affiliation with the National Rifle Association; to maintain an affiliation with the Director of Civilian Marksmanship; to protect and defend the inalienable rights of the individual American citizen guaranteed by the Constitution of the United States; to promote public safety, law and order, and the national defense; to train citizens or of friendly foreign nations in the safe handling and efficient use of small arms; and to promote and defend hunting as a viable and necessary method of fostering the conservation and wise use of renewable wildlife resources.

ARTICLE 13
WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the Texas Non-Profit Corporation Act or under the provisions of the articles of incorporation or the Bylaws of the corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

ARTICLE 14
AMENDMENTS TO BYLAWS

These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by a majority of the Board present at any regular meeting or at any special meeting, if at least two days' notice is given of an intention to alter, amend, or repeal these Bylaws or to adopt new Bylaws at such meeting.

ARTICLE 15
DISSOLUTION

Dissolution shall be accomplished according to the procedures specified in TEX. REV. CIV. STAT. ANN. art. 1396 ss6.01 – 7.12. Upon dissolution or winding up the affairs of the corporation, whether voluntary or involuntary, the assets of the corporation, after all debts have been satisfied, then remaining in the control of the Board, shall be distributed exclusively to charitable or educational organizations which would qualify under the provisions of Section 501 (c) (3) of the Internal Revenue Code and its Regulations.

HALTOM CITY RIFLE PISTOL CLUB, INC BYLAWS
As Adopted On 10th November 10, 1982.

ADOPTED by the undersigned Board of Directors, this tenth day of November, 1982.
Further amended on February, April, May and October, 2003; February and April, 2004; May
2012; May 2015; March, August, September 2016, and February 2017.

William Clayton Avis

William Lester Brown

Bill V. Taylor

Billy George McGee

Milton M. O'Neal

Kenneth Richard Wiggs, Jr.

HALTOM CITY RIFLE PISTOL CLUB, INC BYLAWS
As Adopted On 10th November 10, 1982.

The purpose of the following pages is to show the amendments to these Bylaws:

February 2003	<ul style="list-style-type: none"> • 4.2 Amended • 5.2 Amended • 5.7 Amended
April 2003	<ul style="list-style-type: none"> • 9.2 Amended
May 2003	<ul style="list-style-type: none"> • 9.1 Amended
October 2003	<ul style="list-style-type: none"> • 3.3 Address change • 9.1 Numerical heading added • 11.1 Club Rules added
February 2004	<ul style="list-style-type: none"> • 3.6 Amended • 6.2 Amended
April 2004	<ul style="list-style-type: none"> • 4.8 Amended
May 2012	<ul style="list-style-type: none"> • 3.6 Amended
May 2015	<ul style="list-style-type: none"> • 3.6 Amended • 6.2a Amended
March 2016	<ul style="list-style-type: none"> • Bylaws reformatted, with no additional content changes
August 2016	<ul style="list-style-type: none"> • Change all incidents of “club” other than the name of the corporation to “corporation”. • Change all incidents of “by-laws” and/or “bylaws” to “Bylaws”. • Change incidents of “members” to “membership”. • Correct some incorrect capitalization words, such as “Affirmative” should be “affirmative”, “Notary Public”, “notary public”, and “secretary” “Secretary”, etc.... • Correct some of the minor grammatical and punctuation errors.
August/September 2016	<ul style="list-style-type: none"> • Change all incidents of Board of Directors to the Board as justified in the first paragraph. • Article 2: clarify the definition of an annual member and the requirement and replace the reciprocal membership by Lifetime membership and the requirement. • Article 2.2: add annual and associate to the steps becoming a member. • Article 2.4: need more clarification (see comment). • Article 3: Change the May general meeting date to reflect current practice and to eliminate another sentence regarding holiday conflict. • Article 3.5: quorum, how should this be defined. Roberts Rules of Laws recommends a fixed number to a percentage. See comment also for rationale. • Article 3.6: should be an article by itself. It is about election, ballot, and balloting. Also include the requirements to be a candidate to the Board. This change also would mean subsequent renumbering of the remaining articles. • The title of Article 4.2 is Number, Term, and Ex-Officio..., therefore,

HALTOM CITY RIFLE PISTOL CLUB, INC BYLAWS
As Adopted On 10th November 10, 1982.

	<p>the beginning sentence ought to spell out the number of Directors and Officers before discussing the term.</p> <ul style="list-style-type: none"> • Article 4 should just be Directors since the next article is Officers. The 2 make-up the Board. • Update Article 4.5 to include technological advances in communications. • The second sentence of Article 8.2 needs clarification. • Article 11.3 needs to reflect the correct reference, termination of membership is Article 2.4 and not Article 3, which is Meetings of Members. • Add “or of friendly foreign nations “to Article 12 in 2 areas so as to be consistent with Article 2.2. • Add article 8.3 concerning the electronic gate key. • Throughout the document, update “his” to “his or her” to be inclusive.
01 February 2017	<ul style="list-style-type: none"> • Article 2.1: definition of associate member: Associate membership is granted to one member of the household of an annual member who is over the age of 18, including those attending college to age 24, and has successfully completed a background check and orientation class. Associate members may bring immediate household members to the range to shoot, but have no outside guest privileges. • Article 5: add duties and responsibilities of the board: 5.2 Duties and Responsibilities: The duties and responsibilities of Board members are: <ol style="list-style-type: none"> a. Take care of the corporation by ensuring prudent use of all assets, including facility, people, and good will; and provide oversight for all activities that advance the corporation’s effectiveness and sustainability. (legal "Duty of due care") b. Make decisions in the best interest of the corporation; not in his or her self-interest. (legal "Duty of loyalty") c. Ensure that the corporation obeys applicable laws and acts in accordance with ethical practices; that the corporation adheres to its stated corporate purposes, and that its activities advance its mission. (legal "Duty of obedience") 5.3 Number and Term: ... • Article 9.2: add the following: A certificate of associate membership shall also be issued in his or her name and delivered by the Secretary after the associate member has satisfactorily completed the requirements set forth in Article 2, sections 2.1.b and 2.2 of the Bylaws. • Article 9.3: revised as follow: Each annual member will also be issued an electronic gate key to enter or leave the range. Only 1 electronic key shall be issue to each annual member, which can be used by the respective associate member. The key shall be returned to the Secretary when the annual member resigns.

HALTOM CITY RIFLE PISTOL CLUB, INC BYLAWS
As Adopted On 10th November 10, 1982.

	<ul style="list-style-type: none">• Article 11.3: add the following: provided in Article 2.4 of these Bylaws.• Header of the Bylaws: revised as follow: HALTOM CITY RIFLE AND PISTOL CLUB, INC BYLAWS As adopted on 10th November 1982.• Adoption statement: revised as follow: ADOPTED by the undersigned Board of Directors, this tenth day of November, 1982. Further amended on February, April, May and October, 2003; February and April, 2004; May 2012; May 2015; March, August, September 2016, and February 2017.
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